

**CITY OF ATLANTA  
INVITATION TO BID  
ADVERTISEMENT**

Sealed bids for **FC-6005007983 Professional Consultant for Health/Safety Plan** will be accepted by the Department of Procurement (“DOP”), Suite 1790, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303-0307, on **Wednesday, September 21, 2005**.

**\*\*ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 1:59 P.M.\*\***

This project is an eligible bidder project as defined in § 2-1443 of the Atlanta City Code of Ordinances and no proposal shall be accepted unless the proposal is submitted by an eligible bidder as approved by the Office of Contract Compliance.

The Local Bidder Preference Program is applicable to this project. In order to be approved as a Local Bidder and receive a bid preference on an eligible local project, the application for approval as a local bidder and all supporting documents must be received by the DOP no later than thirty (30) days prior to the date bids are received on such eligible project.

The names of bidders submitting bids will be publicly read at 2:00 p.m. on the respective due date in Suite 1900, at the above address.

**SCOPE OF SERVICE:** The City of Atlanta (the “City”) is soliciting bids from qualified consultants to provide consulting services which will support the integration of the safety master plan for the Department of Watershed Management and the Department of Watershed Management’s security enhancement projects.

A **Pre-bid Conference** will be held on **Thursday, September 8, 2005, at 2:00 p.m.**, in the DOP Conference Room, Suite 1900, 55 Trinity Avenue, Atlanta, Georgia 30303. The purpose of the Pre-bid Conference is to provide bidders with detailed information regarding the project and to address questions and concerns. There will be representatives from the Department of Watershed Management to address the technical requirements, DOP to address questions about the procurement process, the Office of Contract Compliance to address the Equal Business Opportunity and Equal Employment Opportunity Requirements, and the Office of Risk Management to address any bonding/insurance requirements. Bidders are urged to attend the Pre-bid Conference.

General instructions, plans and/or specifications for submitting proposal packages for this project will be available for review/purchase at a cost of **\$25.00** as of Tuesday, August 30, 2005, between the hours of 8:15 a.m. - 5:00 p.m., in the DOP’s Plan Room, Suite 1900, 1<sup>st</sup> Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia. Payment for the documents represents production costs; therefore, payment is non-refundable.

If you have any questions regarding this project, please contact Erin Jenkins, Contracting Officer at (404) 330-6950, or by e-mail at [ejenkins@atlantaga.gov](mailto:ejenkins@atlantaga.gov). Any questions regarding the procedure for purchasing a copy of the document or obtaining a copy of the plan holder’s list should be directed to the Plan Room at (404) 330-6069.

If you have any questions regarding the Eligible Bidder Program, please direct them to the Office of Contract Compliance at (404) 330-6010.

The City reserves the absolute right to reject any and all bids and to waive any technicalities.

**\*\*\*This Invitation to Bid cannot be downloaded. Potential Bidders must purchase this document from DOP's Plan Room\*\*\***